

# **Al-Safwa University College**

## **Department of Accounting**

### **Self-report**

Committee for preparing the self-report:

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The first chapter is located in the accounting department according to the national institutional accreditation standards:

## **The first standard**

Standards of educational institution strategy

Vision, mission and objectives of the Accounting Department / Al-Safwa University College

### **Department vision:**

The Accounting Department aspires to serve as scientific and technical incubators in auditing, financial and accounting regulation, multiple record keeping, and technical incubators for graduates from accounting departments who have technical expertise and were unable to invest their technical expertise in accounting fields through openness to formal and informal circles.

### **Department message:**

The mission of the Accounting Department is a cornerstone of management, rationalization, organization, control and evaluation by proving that there is no organization without accounting, financial and control management and auditing of all operations, and that the weakness of the efficiency and effectiveness of all public and private organizations is due to the weakness of its accounting and financial departments and the weakness of its activities in its various disciplines. The mission of the Accounting Department is (efficiency). and effectiveness).

### **Department goals:**

- 1- Improving and developing the educational environment.
- 2- Educating, training and qualifying technical cadres that are technically efficient and effective and able to organize and maintain accounting records and carry out the tasks of the accounting and auditing cycle and develop them in public and for-profit governmental organizations.
- 3- Creating a scientific partnership with similar departments in some colleges in Iraq or abroad with the aim of identifying educational

scientific innovations in the accounting field for the purpose of benefiting students and faculty members from them.

#### **Administration pledge:**

The presidency of the Accounting Department / Al-Safwa University College undertakes to abide by the quality policy specified for the college administratively and legally towards the educational institution and the beneficiaries.

#### **Descriptive data for the Accounting Department / Al-Safwa University College**

Institution name: Al-Safwa University College

Department: Accounting

I started studying in the department for the year 2021

Name of the college to which the department is affiliated: Al-Safwa University College

Geographical location: Karbala

Duration of study for preliminary studies to obtain a bachelor's degree: four years

Duration of study for postgraduate studies to obtain:

Study language: Arabic

Academic leadership

a.m.d. Badr Muhammad Alwan / Head of the Department

#### **The second standard**

The department includes most of the dimensions that make up governance with the aim of placing all parties before their responsibilities, i.e. students and faculty members, in a way that enhances the spirit of positive participation in public life, as follows:

### **At the organizational level:**

The organizational structure of the accounting department adopts the process of consolidating and activating the administrative, control and supervisory work within the scope of the laws, regulations and instructions in force in the college.

### **On the regulatory level and transparency:**

The department operates within a clear charter of functional and ethical behavior, as there are reports on the achievement and performance of the department within the tasks of the Quality Assurance Division and in accordance with the goals and mission of the college.

### **At the participating level:**

The administration working in the department encourages the principle of participation in all academic and administrative activities, where there is an active participation of students and faculty members in guiding the course of the educational process through special questionnaires, and meeting with student representatives.

## **Third standard**

A table showing the classrooms

row number	The number of students in it	The number of halls
The first stage	105	2

## **Fourth standard**

Standard for faculty members

The staff of the department consists of thirteen teachers, including (4) PhD holders and (9) master's degree holders. The following is the table of their data:

## Data table for the teaching staff in the department

Jurisdiction	Certificate obtained		The scientific title				sex		Total
	Master's	Doctorate	Mr.	Assistant Professor	Teacher	assistant teacher	Male	feminine	
Accounting	3	2		1		3	2	2	4
Banking and Financial Sciences	1	1			1	2		2	2
Business Administration	1	1		1		1	1	1	2
Counting	2					2		2	2
Law		1			1		1		1
Arabic Language	1					2	2		2
the total									13

### Fifth standard

Student Standard: Students who have a certain GPA are accepted according to the National Central Admission System, and there are specific instructions regarding admission processes, transfer cases, and hosting that are followed up and adhered to by the Student Affairs Division in the college.

Student level for the past years:

the years	The total number of applicants	The number of students transferred to the college
2022/2021	85	

### Sixth standard

scientific research standard

The department encourages scientific research in all its aspects. At the beginning of each academic year, a research plan is developed for the teaching staff, as well as for workshops and courses. It is approved by the department council with the aim of submitting it to the deanship, as there is a scientific data base regarding published research, seminars and scientific workshops.

A schedule of the scientific activities of the faculty in the department for the academic year 2021

T	activity name	the number
1	The total number of research	
2	The number of applied scientific research	
3	The number of research that serves the labor market or contributed to the innovation of solving the problem	
4	The number of researches that address the problems of society	
5	The number of research papers published or accepted for publication in international and Arab scientific journals	3
6	number of conferences	
7	number of seminars	
8	Number of lectures	2
9	The number of courses	3

## The second semester of the self-assessment program

### A. The first axis according to the SWOT analysis

Strengths: Granting bachelor's degrees with outstanding efficiency and recognition locally and in the Arab world, in a field that is in line with the college's vision, mission, and goals.

Weaknesses: Lack of participation outside Iraq in conferences, scientific activities and training courses. Poor communication with Arab and foreign universities.

### B. Proposed procedures in the first standard:

- 1- Modifying the department's strategy in light of the college's new strategy.
- 2- Preparing a specialized team for follow-up, implementation and evaluation
- 3- Develop periodic reports to follow up on the department's strategy and its conformity with the actual reality.

### Elements of evaluating the first axis as practices:

- 1- The existence of a vision, mission, and goals for the department documented and announced on the website and on boards at the entrance of the college, and they are reviewed annually.
- 2- The message fulfills the requirements of the educational institution and the labor market, as the opinions of the beneficiaries are taken

on the message and objectives of the college through a questionnaire

- 3- Improvement plans are developed annually by the Division of Quality Assurance and Performance Evaluation and approved by the College Council. These plans are based on databases that are provided by the various divisions and units of the College.
- 4- There are self-assessment reports for the department that are reviewed annually and amended.

### **A) The second axis according to the SWOT analysis:**

**Strengths:** The presence of clear organizational and partial organizational structures that are reviewed periodically.

**Weaknesses:.** The lack of a health insurance system. Non-implementation of e-government at the department level. Weak mechanisms for attracting capabilities and competencies for serious and constructive work. Lack of governance bodies (councils, divisions or units).

**Opportunities:** Building and developing the college's capabilities by applying the government program to improve the quality of education for the faculties of administration and economics. Applying the general institutional accreditation standards approved by the Ministry. Creating a committee of experts.

### **Elements of evaluating the second axis as practices:**

- 1- Establishing governance councils, whether at the college or department level.
- 2- Conducting scientific studies on the extent to which corporate governance is applied.
- 3- Involving stakeholders in preparing legislation and laws related to the educational framework and community service.

### **Elements of evaluating the second axis as practices:**

- 1- The existence of an organizational structure that is reviewed periodically.
- 2- There is a documented job description.
- 3- The existence of an improvement plan approved by the college council and reviewed annually according to the databases available in the college and the results of student, faculty and beneficiary questionnaires.
- 4- Existence of a list of functional behavior to be implemented.

- 5- Taking the opinion of the beneficiaries through questionnaires distributed to students, teachers, graduates and employers.
- 6- Complaints are received and dealt with by the Citizens Affairs Unit through the website.
- 7- Adopting the instructions and controls for promotions circulated by the Ministry and the university, and they are adhered to in applying the promotions system for teaching staff.
- 8- The process of appointing employees in the department is linked to the instructions of the college, as the appointment is made by the college.
- 9- The website in the department is updated periodically and publishes the vision, mission and goals of the department.
- 10- Description of the academic program and curriculum vitae of the teaching staff.
- 11- The existence of a special committee for student discipline that looks into students' problems and implements students' discipline instructions.
- 12- The Deanship of the College adopts an open-door policy in receiving the opinions and suggestions of students, with the presence of representatives for each academic stage who participate in solving problems and setting exam schedules .
- 13- The Quality Assurance and Performance Evaluation Division carries out internal audits on a regular basis.
- 14- The department takes advantage of the feedback processes by the students by announcing the results of the exams so that the students know their level and in order to help the students who are failing academically, in addition to benefiting from the feedback processes from the beneficiaries for the purpose of improvement from the reality of the educational and service program of the department.
- 15- Existence of training plans for teachers and staff for the purpose of raising the efficiency of the educational institution.

## **The third axis**

Financial and material resources:

### **A) The third axis according to the SWOT analysis:**

Strengths (financial resources): Compliance with accounting laws by implementing applicable laws, regulations and directives announced by the Ministry. The existence of a documented, approved and unified accounting system that all units of the college adhere to.

Strengths (material resources): The department contains a sufficient number of classrooms and provides sufficient and safe material resources that contribute to supporting and ensuring the safety and quality of

programs and services (buildings, playgrounds, restaurants, laboratories). Distribution of material resources in all locations to serve everyone.

Weaknesses: The small number of computers allocated in the laboratories. The lack of staff specialized in the maintenance of laboratories. Shortage of teaching staff responsible for managing laboratories and teaching their programmes.

Opportunities: Creating a new building for the college within the college site.

Threats: Centralization of financial exchange operations. Lack of sufficient funding for development and modernization.

### **B) Proposed procedures, the third criterion**

1. Develop a comprehensive plan for future needs and requirements.
2. Demanding the amendment of legislation related to financial resources and the allocation of part of the funds obtained from the college's sources .
3. Providing a specialized cadre in the field of computers for the urgent need.
4. Establishment of a computer maintenance unit.
5. Increasing interdependence and interaction in the institutions of the private sector and the public sector to help update the requirements of the college.

### **Elements of the third axis evaluation as practices:**

A documented financial plan is available that includes needs, resources, and expenditures, and is reviewed periodically. This plan expresses the department's needs to achieve its vision, mission, and goals.

### **The fourth axis**

faculty of school:

### **A) The fourth axis according to the SWOT analysis:**

**Strengths:** The presence of distinguished and diverse teaching competencies, especially those returning from abroad, and the availability of an updated and announced database for the teaching staff, as most of the teaching staff have adopted the modern teaching method.

**Weaknesses:** Lack of teachers with scientific titles. The lack of sufficient practical and scientific training to develop educational qualifications, especially at the regional and international levels.

**Opportunities:** The Ministry directs to implement the comprehensive governmental program to develop educational performance and to ensure the self-professional development of teachers through the adoption of modern methods in education and the endeavor to conclude twinning agreements with a number of international universities and the possibility of benefiting from the polarization of returning scientific competencies and competencies existing in the labor market.

**Threats:** Weak protection granted to teachers, especially at the legislative level, and the contradiction between some ministerial instructions and controls with the laws in force, especially in the field of scientific promotions, rapid growth and technological development in exchange for institutional routine. Attracting foreign professors at the expense of national education.

### **B) Proposed measures, the fourth criterion:**

1. Enhancing the role played by the professor through the diversity of methods used in the teaching process
2. Work on introducing modern means and methods of education and training teachers on those means, especially the Internet.
3. Establish mechanisms for scientific and research cooperation with corresponding foreign universities.

### **Elements of evaluating the fourth axis as practices:**

- 1- The presence of a sufficient number of faculty members in various disciplines and holders of higher degrees, but there is a shortage in a few specializations.

- 2- The faculty members are distributed fairly among the committees through the heads of the branches and in cooperation with the deanship.
- 3- There is a complete updated database of faculty members, their certificates and academic qualifications in the Planning Division.
- 4- Faculty members participate in many scientific activities annually, such as conferences, seminars, workshops, courses, and others inside and outside the college.
- 5- Existence of administrative orders issued annually with regard to the materials and decisions that the teacher is assigned to teach, and they are commensurate with the quorum specified for each academic title.
- 6- The Deanship of the College supports the teaching staff to conduct research through letters of thanks and appreciation.

## **The fifth axis**

Students:

### **A) The fifth axis according to the SWOT analysis:**

**Strengths:** The quality of students accepted in the primary study is good, and there are multiple mechanisms to support students, whether at the level of guidance and qualification or at the level of academic performance.

**Opportunities:** Students' self-development and professionalism through training and seeking to put students into the labor market through the Rehabilitation and Employment Unit in the college.

**Threats:** Strong competition from other colleges and its impact on the labor market, private and other channels, and its impact on educational outcomes in general. The impact of globalization and misuse of the means of technological development in the educational process.

### **B) Proposed measures, the fifth criterion:**

1- Finding a representative body for students in order to actively participate in the teaching and learning process.

### **C) Elements of evaluating the fifth axis as practices:**

1. Admission to the college is subject to the electronic admission policy, which is a clear and declared policy
2. The college provides all requirements and service and health facilities for students, including classrooms, laboratories, a student club, and sports arenas.
3. The department periodically reviews students' evaluation processes in a way that is consistent with achieving scientific sobriety.
4. Providing students with feedback by announcing exam results and practical requirements so that students can improve their level.
5. There is a psychological counseling and educational guidance unit in the department. This unit prepares an annual program that includes many seminars and lectures on educational psychological counseling, as well as informing the unit of the most important social problems of students and helping in solving them.
6. Formation of the Student Disciplinary Committee, which operates in accordance with the Student Discipline Instructions.
7. The Student Activities Unit is interested in organizing artistic, sports and cultural activities for students according to the annual curriculum of the unit.

## **The seventh axis**

Community Service:

### **A) The seventh axis according to the SWOT analysis:**

**Strengths:** The department organizes short courses for professional development, in response to requests from the public and private sectors through continuing education. In addition to seminars, workshops and panel discussions every year, with the participation of many faculty members. As well as preparing research on community service, whether at the environmental or health level. And making donations and donations to some humanitarian institutions and organizing visits. Providing various consulting services to institutions in the public and private sectors.

**Weaknesses:** There is no specific standard for measuring the extent of satisfaction of the beneficiaries with the services provided.

**Opportunities:** Conducting a number of moot court competitions, whether at the local or international level, which provides an opportunity for personal and professional development.

**B) Proposed procedures for the seventh standard:**

1. Work to involve employers' representatives in the college councils.
2. Establish liaison offices with civil society representatives.
3. Preparing studies and research on civil society service

**Elements of evaluating the seventh axis as practices:**

1. The existence of plans for the department for the purpose of community service within the improvement plans documented and approved by the College Council.
2. There is a unit for continuing education and a unit for educational guidance and counseling. These units announce their training programs